

Final

MTCMA  
Board of Directors Meeting  
June 6, 2006  
10:15 a.m.  
The Colony Hotel, Kennebunkport, ME

Attendance: Nathan Poore, Steve Dyer, Larry Cote, Dana Lee, John Anderson, Rosemary Kulow, Ruth Marden, Nat Tupper, Rick Michaud, Joan Kiszely, Margaret Langhill.

1. Call to Order: President Nathan Poore called the meeting to order at 10:15am.
2. Proposal for Budget Manual: Nathan Poore introduced Rick Michaud who passed out a written proposal for the Budget Manual for Local Government in the State of Maine and gave a detailed overview of the plan. MGFOA has offered to pay for half of the cost. There was a discussion on whether sponsors could and should be found to offset the cost. After a general discussion, it was recommended by Dana Lee that this be put as a goal to discuss for the retreat. There was consensus for this. It was also consensus that the Board is interested in discussing this further.
3. Approval of Minutes: John Anderson made a motion to approve the minutes of May 18, 2006, seconded by Larry Cote. 6 approved. 1 abstained.
4. Financial Report: Larry Cote reported that all financials are in order through April 2006. John Anderson made a motion to accept the financial report as presented, seconded by Nat Tupper. All Approved.
5. LD Updates: No report.
6. Committee Reports:
  - a. Professional Development: Dana Lee reported that there was a successful turnout at the Important Issues in Fire Safety Workshop in Belfast. In review of the year, every workshop was a success with the exception of the Ethics Workshop, but that was due to inclement weather.
    - a. Update on Institute Program-Nat Tupper: Nat reported that a draft of the Institute brochure is in the packet. There was a general discussion and suggestions for changes to the brochure, which were corrected. There was a general discussion about the program, and it was noted that Steve Dyer would be heading up the golf again this year. There was discussion about offering a less expensive option at the BBQ for those that are might be interested. Joan Kiszely will look into it. Nat added that he would like someone else to chair the Institute next year, and noted that the key is to pick the topic early and refine it to line up appropriate speakers.

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- b. Update on Sponsorships for Institute-Ruth Marden: Ruth reported that everyone except RHR Smith has paid in full and RHR Smith has been contacted.
  - c. Joan Kiszely noted that the scholarship program for Managers needs to be discussed due to the change in dues. Currently, Active Members who pay \$100 or less in dues are offered a 50% scholarship to attend Institute. Since the dues have changed, next year, if this is not amended, many managers will qualify for this, and the purpose is based on need. There was consensus that this should be changed to Active Members whose base salary is \$35,000 or less, which is the equivalent of Active Members who pay dues of \$75.00 or less.
  - d. Communications/Website: Stu Marckoon was absent and did not submit a written report. There was note that Stu has done a great job this year.
- b. Awards: Terry York was absent and did not submit a written report. Joan Kiszely noted that the Awards mailing went out with the dues renewal mailing this year and that the scholarship for interns mailing have gone out to all of the colleges in the UMaine System.
  - c. Nominating: John Anderson reported that the proposed slate of officers is in the packet and he reviewed the slate. Ruth Marden made a motion to accept the slate of officers as presented to present to the membership for a vote at the Annual Meeting in August, seconded by John Anderson. All approved.
  - d. Membership: Richard Davis was absent and did not submit a written report. Margaret Langhill noted that current membership is at 197. There was a general discussion about the policy of expelling members due to ethics violations, and if there is a time limit for expulsion. It was decided that the membership and ethics committees should discuss and bring back to the board. There was a general discussion about the process for re-certification and this will be added to the retreat agenda. It was noted that the tally sheet on the certification forms is for the Professional Development Committee and not for the individual. Margaret Langhill will correct. Dana Lee noted that the MMA training calendar should be looked at to see if any of the workshops meet the MTCMA certification guidelines.
  - e. Ethics: Steve Dyer had nothing new to report.
  - f. Range Rider: Phil McCarthy was absent and did not submit a written report. Nathan Poore noted that the Range Rider Committee is looking for final review and approval of the Range Rider manual and Statement of policy. Steve Dyer made a motion to accept the Range Rider Statement of Policy, seconded by Rosemary Kulow. All approved.
7. Other Business:
- a. Nathan Poore briefly reported on the status of his work on the project of determining if the State acting as an investment agency is worth pursuing further. Nathan gave a brief overview and noted that the results thus far are inconclusive, but that with the consensus of the board, he would

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continue to work on this and keep reporting back. There was consensus that this would be a good idea.

8. Adjournment: John Anderson, seconded by Steve Dyer, made a motion to adjourn the meeting at 12:11pm. All approved.