

FINAL

**Maine Town & City Management Association
Board of Directors' Meeting Minutes
October 30, 2009
Augusta City Hall**

Present: John Anderson, Perry Ellsworth, Bert Kendall, Ruth Marden, Martin Pucket, Jim Bennett, Andrew Hart, Barry Tibbetts, Cathy Conlow, Terry York, Dana Reed, Michelle Beal, Janice Tevanian and Joan Kiszely.

Absent: Tom Hall, Larry Mead, Nat Tupper.

1. **Call to Order:** President John Anderson called the meeting to order at 10:10 a.m.
2. **Approval of June 5, 2009 Minutes:** Perry Ellsworth made a motion to accept the Minutes of the June 5, 2009 Board Meeting. Cathy Conlow seconded the motion. With minor revisions, all approved as amended.
3. **Financial Report:** Treasurer Terry York reported on the financials for the periods ending May 31, June 30, July 31, and August 31, 2009. Motion made by Bert Kendall, seconded by Perry Ellsworth, all approved to accept the financial reports as presented.
4. **Committee Reports:**

Communications/Website:

Tom Hall absent. MTCMA would like MMA to write an article in an upcoming Townsman to show long term managers and the effectiveness and the continuity. We need to support facts that we do have long term managers. There was a brief discussion on quotes that are being made that managers are only in a community five to seven years in newspapers and in the Maine Townsman. Jim Bennett thinks we need a session on how to negotiate a contract, a session on how do you develop a relationship with your council long term, and what do you do when it happens to you.

Professional Development:

Cathy Conlow reported that we will co-sponsor a workshop with the New Hampshire Municipal Management Association on December 4, 2009 at the Portsmouth Public Library. The title of the workshop will be Community Building and Civic Engagement. The brochure will be going out on the membership listserv. Rooms have been blocked at the Hilton Garden Inn for \$119.00.

Interchange:

Terry York will take the lead on this. Cathy Conlow would like to have the Interchange in Orono at the Black Bear Inn or at the University of Maine in Orono at the Alumni Building in late February or early March. There was a brief

FINAL

discussion on the program content. Possible topics could be retirement, relationship with your council, exit strategy, what is happening with the State, and guiding managers on how to be open to change.

Institute:

Barry Tibbetts reported about a Professor from Public School of Management from Duke University that he heard. The topic would be merging town and cities within the counties. He thinks he would be a good speaker for Institute.

Sponsorship:

Maria Weinberger and Perry Ellsworth will start on getting sponsors for the Interchange.

Range Rider:

Bert Kendall will be notifying John Edgecomb to see if he's still interested in being a Range Rider. He noted that Don Grant, Town of Stetson is a new Range Rider. His goal is to try and stay active. John Anderson noted the MTCMA appreciates all of the Range Riders.

Awards: Barry Tibbetts – no report.

Ethics Committee:

Dana Reed reported they only have had one issue to date, and ICMA handled this one. He noted they do a lot of ethics advisory. He reported that Tom Stevens, Phil Nadeau, Richard Davis, Peggy Daigle, William Bridgeo, and David Morton are on his committee. It was suggested that we offer an ethics topic at the Interchange. Janice Tevanian noted that MMA should do one on-line.

Nominating Committee:

Michelle Beal will invite the two new members to the December workshop to welcome them.

Membership Committee:

Martin Pucket reported he does contact new members to welcome them.

Report on MMA Convention:

Janice Tevanian distributed a 2009 debrief of the 2009 MMA Convention. She reported on the feedback/comments on registration, program sessions, exhibit hall, and ideas for next year from the evaluations.

ICMA Update:

Jim Bennett reported that the ICMA Regional Conference will be March 25 & 26. The 2011 Conference will be in Maine. ICMA is kicking off their National campaign. On agenda for next meeting is the protocol for nominations.

5. **New Business:**

Guest:

Andrew Hart came to discuss t county government working closer with MTCMA. He noted he is currently the President of the Mid-coast Association. He would like to try and incorporate county administrators working closer with the MTCMA. Motion made by Bert Kendall, seconded by Cathy Conlow to change the MTCMA name to read Maine Town & City County Association - brief discussion - Motion made by Perry Ellsworth, seconded by Cathy Conlow, all approved to table this until such time that the county members & MTCMA meet to discuss working closer together and possible changing the MTCMA name.

Public Administration Discussion:

John Anderson wanted to know how the Board felt about us weighing in on the University debate. The debate is whether to add a fifth staff member so they can get ASPA accreditation. Jim Bennett feels we should take Phil McCarthy's advice on this issue. It was suggested that a sub-committee be formed and have them come back with a recommendation. It was also suggested that we email them letting them know that this issue was raised with the MTCMA. We are concerned with this but until we get more information, we are going to pass. Jim Bennett noted we should note to them in a email or letter that the board is not willing to provide leadership at this time but looking for members to take a look at the issue.

Review of Nominating Committee Recommendation of Board of Directors:

The membership voted on the proposed Slate of Officers that was submitted in the 2009 Annual Report.

6. **Other New Business:**

Institute: It was the consensus that the Institute be August 18, 19 & 20th at Point Lookout.

John Anderson wanted to thank Nat Tupper for all his hard work on the board. He also thanked Ruth Marden. He noted it has been a pleasure to be the leader of this organization and thanked everyone.

Meetings: Next Executive Board meeting will be December 4th at 8:00 a.m.

7. **Adjournment:** Motion made by Perry Ellsworth, seconded by Nat Tupper, all approved to adjourn the meeting at 1:00 p.m.