



green Spaces<sup>LLC</sup>

GREEN CONSULTING

save your resources  
green your space

# Greening A Maine Municipality

**MTCMA's 66<sup>th</sup> New England Management Institute  
Sebasco Harbor Resort  
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## What is “Green?”

At *greenSpaces*, we define “green” as a mindset which focuses on lowering costs and improving environmental health by promoting sustainability and the efficient use of resources.



## Green Awareness Education – Changing the Mindset

- Why should town employees/volunteers care?
- How and why do individuals and the community benefit?
- Will it cost us more?



# Green Awareness Education - Where Do We Start?

- Implement sustainability programs
- Encourage participation
- Strive for progress **not** perfection



## Broadening Green Awareness Beyond Town Hall

- Engage local businesses
- EcoPath Cities – <http://ecopath.me/>  
A free online green assessment tool



## A Green Maine Town

- Majority of local businesses earn green certification
- Promote Town's visibility as a "green" village – one of *greenSpaces*' areas of specialization



# Green Guidelines – General Considerations

- Hire a Certified Green Consultant
- Complete a Green Awareness training program
- Join Community Activism Projects
- Hire and buy from green certified vendors/suppliers



# Green Guidelines – Indoor Air Quality

- Perform Indoor Air Quality tests
- Replace janitorial products with Green alternatives
- Install VOC eating plants in the office area
- Install Carbon Monoxide detector(s) or test every 6/mo
- Install Radon gas detector(s) or test at least once
- Paint with low/no VOC paint
- Replace fragrances with essential oils
- Install floor mats at door entries to reduce dust and dirt
- Install Hepa air circulators



# Green Guidelines – Water Savings

- Install water system /use glasses /no plastic
- Install sensing water faucets
- Install displacement bladder in old toilet tanks
- Use tankless water heaters
- Install foot pedals on sinks



# Green Guidelines – Energy Savings

- Install programmable thermostat (or turn down heat)
- Replace incandescent bulbs with either CFLs or LEDs
- Use solar lighting (planned use of natural light in facility)
- Install timers on outside lights
- Install power strips on powered devices
- Purchase Energy Star appliances
- Insulate glass windows
- Insulate old water heaters with insulation blankets
- Insulate exposed water pipes (basement or crawlspace)
- Turn down water heater to 120 degrees
- Install insulating foam for outlet sealer



# Green Guidelines – Administrative Operations/Green IT

- Install paperless document system
- Install paperless faxing system
- Implement Internet client campaigns
- Purchase Energy Star printers, screens, devices
- Use recycled paper
- Install ecofonts to reduce ink use
- Stop junk mail - ecocycle.com
- Use chlorine-free paper products
- Cancel all phone books and minimize magazines
- Use email instead of regular mail
- Use rechargeable batteries
- Store photos electronically vs. printing



# Green Guidelines – Efficient Transportation/Green Fleet

- Implement Internet communication for client demos,
- Provide immediate access to public transportation
- Replace less efficient vehicles



# Green Guidelines – Internal and Community Recycling programs

Comingle

Foils

Ink

E-waste

Product material

Techno trash

Industrial equipment

Cardboard

Batteries

Light bulbs

Plastic bottles

Styrofoam



## Contact Information:

Stephanie Conzelman

President

P.O. Box 601

Kennebunk, ME 04043

Tel: 207.205.0790

Email: [greenspacesmaine@yahoo.com](mailto:greenspacesmaine@yahoo.com)